

# MEMO

**To:** Parents & Guardians  
**From:** Dan Ramos  
**Date:** June 5, 2020  
**Re:** School Information Update

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To Our Parents & Guardians:

Kiefer & AFA families – As we are set to begin Summer School, I want to communicate more specifics about school. Thank you for being accessible and communicating with us. We continue to look for ways to connect with our students and serve their needs.

What is the schedule for the Extended School Year (ESY)?

- ESY runs from Monday June 8th - Friday, July 17th.
- Staff will hold virtual office hours from 9-1pm.

What is the format for ESY?

- Each student will be assigned a Reading, Math, and Civics/Community class for the summer.
- We are also incorporating more virtual engagements, video sessions, and driveways visits with our students. We hope this provides more socialization and opportunities to engage with other types of learning.
- Your child should have received communication from teachers about expectations for the summer.
- We will continue to focus on IEP goals if applicable.
- All grading policies from the regular school year will be carried over to the summer.
- If a child received an INCOMPLETE, this may also be a part of summer learning in addition to above.

What is the plan for Fall 2020 School Year?

- Public health conditions are in constant change. When public health and ISBE approves schools in our region to open, we will make every effort to open. We have been advised to create safety plans and prepare safety equipment. As a schedule and plans are finalized, we will reach out and communicate to you.
- When returning to school, we are preparing as if CDC guidelines will dictate the wearing of masks. Please begin to plan on what will work best for your child in terms of safety and comfort in meeting this requirement.

I just read Governor Pritzker's announcement from June 4<sup>th</sup> about summer school offerings. What does this mean for Kiefer/AFA?

- The State Superintendent of Schools has stated:  
"I want to emphasize that while schools now have the **option** to provide in-person instruction in Phase 3, it is not required. School leaders continue to have the flexibility and autonomy to transition back to school buildings at a pace that meets the needs of your students and communities locally".
- My staff and I have planned and are ready to implement remote learning plans beginning June 8<sup>th</sup>. This recent announcement allows schools with small populations of students and staff to reconvene. We recognize that a return to in person instruction will require careful attention to detail and planning to ensure the safety, well-being, and health of all staff and students. We can move forward with our original plans of remote learning while also planning ahead for a careful and purposeful roll out of in person instruction.

Other Information

- The main office at the school will continue to be available Monday through Friday from 8 - 4pm.
- Please continue to visit [www.chail.org](http://www.chail.org) for school letters like these, follow Kiefer School on Facebook, or sign up for our parent text notifications through Remind. If you would like assistance with any of these, please call our main office.

Yours in Education,

A handwritten signature in black ink, appearing to read "Dan Ramos".

Dan Ramos, Principal  
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