

Volunteer Opportunities, Clearance Levels and Clearance Process

LEVEL	STEPS	APPROPRIATE FOR:
Level 1	<input type="checkbox"/> Sign Waiver/Confidentiality Agreement	One-time groups or individuals w/no un-supervised direct contact with clients. Examples: Painting Birthday Cards Landscaping Baking cakes Cleaning Events Holiday Set-up
Level 2	<input type="checkbox"/> Complete Previous Level Requirements <input type="checkbox"/> Complete Volunteer Application <input type="checkbox"/> Interview with Volunteer Coordinator <input type="checkbox"/> Complete Diana Screening <input type="checkbox"/> Fingerprinting / Background Check App. Completed <input type="checkbox"/> Results received on FP/Background Check	Ongoing individuals with no possibility of unsupervised contact with clients. Examples: Clerical Packet assembly Phone callers Cleaning
Level 3	<input type="checkbox"/> Complete All Previous Level Requirements <input type="checkbox"/> Physical Exam & TB Test Completed (cost associated) <input type="checkbox"/> Results Received on Physical/TB	Any ongoing volunteers who have direct contact with clients, with any possibility of unsupervised contact whatsoever. Examples: Classroom/Group assistants Youth for Christ Paws Giving Independence Special Instructors
Level 4	<input type="checkbox"/> Complete All Previous Level Requirements <input type="checkbox"/> Complete Assessment of Interests/Skills for Mentors <input type="checkbox"/> Meet with Staff Coordinator	Ongoing volunteers who are assigned one-on-one status with a client.
Level 5	<input type="checkbox"/> Complete All Previous Level Requirements <input type="checkbox"/> Complete driving clearance application (YF only) <input type="checkbox"/> Results received on driving clearances <input type="checkbox"/> OR Submit Driver Abstract from DMV (cost associated) <input type="checkbox"/> Submit Proof of Insurance (100/300)	Any ongoing volunteer who will be transporting clients <u>at any time</u> .
Level 6	<input type="checkbox"/> Complete All Previous Level Requirements <input type="checkbox"/> Complete Youth Mental Health First Aid Training <input type="checkbox"/> Other trainings as deemed appropriate	One-on-One Mentors after probationary period.